

**AIRPORT ADVISORY COMMISSION MINUTES
MONDAY – July 23, 2012
AIRPORT TERMINAL BUILDING**

The Muscatine Airport Advisory Commission meeting was called to order at 5:05 p.m. Commission members present were Chairperson Jerry Page, Stacy Lewis, Bill Leddy, Jerald Cale and Scott Natvig. Also present was Steven Boka, Director of Community Development, and Carver Aero employees Janet Lewis and Mike Woerly.

The Minutes of the June 25, 2012 meeting were approved, as amended, on a motion by Commissioner Leddy and seconded by Commissioner Lewis. All present voted aye.

The Commission reviewed and discussed recent changes to the 5-year CIP. The discussion centered on the need to update the ALP. Boka explained that during a recent review of the existing CIP, the city was notified that the 1976 Airport Zoning Ordinance needed to be updated to include height, imaginary surface extensions and the lack of current county zoning around the airport. Boka noted that the last update to the ALP was 2001. On April 26th, Boka met with representatives of the FAA and State IDOT Division of Aviation to discuss the need for these updates before any funding would be considered for vertical infrastructure improvements. The DOT also stressed the need to complete a thorough petrographic analysis of the runways and taxiways to make sure the proper rehabilitation methods are utilized when determining future patching and crack sealing. Boka stated that the amendments were submitted and approved by resolution of City Council on May 3rd.

Boka then provide the following project updates:

Pavement Maintenance Project. The preconstruction meeting with the Contractor (Hy Brand Industrial Contractors) was conducted on Friday June 29th. The FAA and the FBO have been notified that Runway 12/30 is scheduled to be closed from August 6 through the 15th, and Runway 6/24 will then be closed from August 16th through August 31 at 3 P.M. If all work is completed before those deadlines, the runway(s) will be re-opened to air traffic. Boka reminded the Commissioners that the project has been reduced in scale to address current pavement maintenance issues until a more intensive petrographic analysis can be completed. Commissioner Page circulated some printed material that helps to describe what a petrographic analysis consists of, for everyone's information

Tree/Obstruction Removal Project: The City was notified that the FAA concurred with a contract award to Dickey Farms Excavating of Muscatine. A Grant Agreement for this Project was approved by the City Council and returned to the FAA On July 19, 2012. A preconstruction meeting with the contractor is scheduled for August 8th. Boka informed the Commission that he is continuing to work with a contractor who is interested in grinding all the trees and shrubs. If that can be satisfactorily worked out, the city will use that option as opposed to burning the materials.

T-Hangar Apron Drainage Improvements: The plans and specifications for this project are completed and the engineers estimate for this State IDOT funded work is \$70,000.00. The Project is scheduled for a bid opening on July 26th and it is anticipated that a recommendation will be forwarded to the City Council for their consideration on August 2nd.

Airport Zoning Ordinance Update: Boka notified the Commission that his office had received notification for the State Division of Aviation that \$25,000.00 is being made available for the City to update their Airport Zoning District. Boka stated that his office will be trying to do as much of the work on this project, as possible, to keep the cost to a minimum. He continued by stating that the Ordinance will also have to be adopted by Muscatine County, the City of Fruitland, and perhaps Louisa County, as well. He will keep the Commission updated on his progress with this effort.

Airport Security Gate and Camera: This State IDOT funded project is estimated to cost \$23,000.00 inclusive of engineering fees. The Project will consist of the installation of a security gate and camera at the end of the recently constructed Hangar Access Road. This Project is anticipated to be completed this year and will likely be handled through obtaining quotes, as opposed to a formal bid process, because of the minor cost of the improvements.

Funding is also anticipated for the AWOS replacement (\$140,000.00) and (\$6,500.00) for the petrographic analysis.

Boka concluded his remarks by stating that the airport runways have been sprayed for weed control.

Meeting adjourned.

Respectfully submitted,

Steven W. Boka, secretary
Director of Community Development